Appendix 1 – Para Fencing World Championships 2027, 2029

FLIGHTS, BOARD, ACCOMMODATION, and TRANSPORT				
Item	**Detail**	**No**	**Intended for**	**Cost Responsibility**
Official World Abilitysport and World Para Fencing Representation World Abilitysport Staff	Flight, board, transport, accommodation, and car for local transport	2 persons 2 persons	World Abilitysport Appointee and WPF Chairman 1. 2. World Abilitysport Staff 1. 2.	LOC ***Official representatives must notify LOC of their attendance 1 month before the first day of competition.***
Technical Delegation including Classification delegates.	Flight, board, transport, accommodation, and car for local travel	1 person	Technical Delegate 1.	LOC ***TD will also act as president of DT.***
	Flight, Board, Local Transport, and accommodation	2 Person	Referee Commission Rep 1. 2.	LOC ***1 Ref. Comm. Rep. will act as second member of DT.***
	Flight, board, transport and accommodation.	6 persons	Directoire Technique * 1. TD 2. Referee Commission Rep. 3. WPF appointed. 4. WPF appointed. 5. WPF appointed. 6. Should represent Local Organising Committee.	LOC ***(Unless mentioned elsewhere)*** ****Where members of the DT are from the same Nations, WPF will make a replacement with an alternative appointment.***
	Flight, board, transport, and accommodation	2 Person	SEMI Commission: 1. 2.	LOC
	Flight, board, transport, and accommodation	1 person	Chief Classifier (WPF appoint) 1.	LOC
	Flight, board, transport, and accommodation	2 persons	Classifiers (WPF appoint): 1. TBC 2. TBC	LOC
	Flight, board, transport, and accommodation.	1 person 1 person	Medical Delegate (WPF appointed) 1. Anti-Doping Rep (WPF appointed) 1.	LOC
	Flight, Board, Local transport, and accommodation	28-30 International Referees *	WPF will appoint 28-30 international Referees.	LOC
	Board and accommodation	National Referees 6 persons	The following numbers are only an estimation. (LOC appointed, WPF licensed)	LOC & LOC must ensure that enough referees are present to run the event.
	Flight, Board, Local Transport and Accommodation Accommodation.	1 person 1 Person	World Abilitysport Communications Staff. World Para Fencing may bring a Media assistant at WPF's expense.	LOC LOC to cover accommodation only.

REFEREES AND OFFICIALS Per Diem				
Item	**Detail**	**No**	**Intended For**	**Cost Responsibility**
Per Diem	Minimum €50 per day for the duration of required stay plus 2 travel days.	42 persons (approx.)	1 TD 3 DT * 2 Referees Commission Rep 2 SEMI Commission Rep 30 WPF referees 1 WPF Head of Classification 1 Medical Delegate 1 Anti-Doping Rep 1 World Abilitysport Communications staff	LOC *Where not already in another position.
COMMUNICATION AND SPACES IN THE COMPETITION VENUE				
Item	**Detail**	**No**	**Intended for**	**Cost Responsibility**
Mobile telephones / e-Sim Or as agreed with WPF	Mobile telephones or telephone sim cards / e-sims.	5	1 TD 1 Chief Classifier 1 Doping Officer 2 World Abilitysport reps	LOC
Walkie-Talkies / Radios	Communication, on site, device, for DT + other ITOs to ensure smooth running of competition.	9	1 TD 3 DT 1 Medical Delegate 1 SEMI Commission 2 Referee Comm Delegates 1 World Abilitysport Staff	LOC
DT Table	DT Table for Members of the DT and TD, Competition Management Team. Must be in view of the FOP. Table and Chairs for up to 10 persons. Power outlets Printer / Scanner	 10 2	1. TD. 2. Referee Commission Rep. 3. WPF appointed. 4. WPF appointed. 5. WPF appointed. Should represent Local Organising Committee. 6. SEMI Delegate 7. Competition Management Team 8. Competition Management Team 9. Available 10. Available	LOC
Offices	World Abilitysport / WPF office for 3 – 4 people. Table and power outlet space for Media teams.	2 1	World Abilitysport / WPF office for World Abilitysport representatives and Staff. Space for at least 3 people.	LOC
Chief Classifier Office	Room for Head Classifier **Strong Wi-Fi** Table and Chairs Power outlet	1	1 WPF Head of Classification	LOC
World Abilitysport Office	Room for Head Classifier **Strong Wi-Fi** Table and Chairs Power outlet	1	1 – 2 World Abilitysport staff / representative	LOC

TECHNICAL EQUIPMENT				
Item	**Detail**	**No**	**Intended for**	**Cost Responsibility**
Fencing Frames/Metal plates	*Level 1 Homologation Frames ad Pistes* *Training and warm-up can be minimum Level 2.*	Min 24 pistes *(Level 1 Homologation)* minimum 8 pistes plus 3-4 back up frames	for competition for training/warm up	LOC
Video Refereeing cameras / equipment		8 pistes equipped for video refereeing	Starting from quarter-finals (indiv.) and semi-finals (team)	LOC

OTHERS				
Item	**Detail**	**No**	**Intended for**	**Cost Responsibility**
Medals **A set of medals is: gold, silver and 2x bronze (individual event)** and 4x gold, 4x silver, 4x bronze **(team event)**				
	To be coordinated with Communication Manager, incl Design and Style.	Individual: Gold, silver and 2 bronze for each event. Team events: 4 gold, 4 silver, 4 bronze	For each event in each category, male and female. For 16 indiv. events and 6 team events	LOC
Volunteers	A sufficient number of volunteers at all times to assist at the Pistes, in the call room and with equipment checks. Volunteers for airport, hotels, communications, chaperones, transport etc.	At least 2 volunteers per piste Number of volunteers as required for equipment check 8 volunteers for call room. Numbers as required.	To fix wheelchair fencers chair to the frames Equipment check. Call room All other areas	LOC
Call Room	A space big enough for 16 fencers, referees, and material checks		Needed from quarter-finals (ind.) and semi-finals (teams) onward.	LOC
Progress report	6, 3 and 1 months before the Championships	Written reports or Teams conference call.	LOC to World Abilitysport / World Para Fencing team.	LOC
Online Entry System	Entries for the World championships must be made through the **Ophardt system** (WPF Website). Accreditations and accommodation must be booked through the LOC.			
Refreshments	Free drinking water must be available to all athletes and ITOs during the competition. However, World Abilitysport encourages LOC to not use single-use plastic.			LOC
Communication during period	Television monitor screens for competition and event management. Notice boards / QR Code to online information at hotels. Must require strong wi-fi connection for number of people joining.			LOC